

### YEAR ONE

ACCT 110	Financial Accounting 1	<input type="checkbox"/>
ACCT 207	Managerial Accounting	<input type="checkbox"/>
BUS 130	Business Communications	<input type="checkbox"/>
BUS 140	Business Info. Technology	<input type="checkbox"/>
BUS 141	Business Information Systems	<input type="checkbox"/>
BUS 150	Introduction to Management	<input type="checkbox"/>
ECON 102*	The Canadian Economy	<input type="checkbox"/>
ENGL 150	English Composition	<input type="checkbox"/>
FIN 110	Fundamentals of Finance	<input type="checkbox"/>
MARK 110	Introduction to Marketing	<input type="checkbox"/>

### YEAR TWO

BUS 214	Leadership Skills	<input type="checkbox"/>
BUS 220	Organizational Behaviour	<input type="checkbox"/>
BUS 230	Elementary Statistics	<input type="checkbox"/>
BUS 232	Operations Management	<input type="checkbox"/>
BUS 276	Business Law	<input type="checkbox"/>
BUS 290	Business Strategy Seminar	<input type="checkbox"/>
BUS 210 *	HR Management Foundations	<input type="checkbox"/>
or	or	<input type="checkbox"/>
BUS 280	Entrepreneurship	<input type="checkbox"/>
Elective	Elective – See Note	<input type="checkbox"/>
Elective	Elective – See Note	<input type="checkbox"/>
Elective	Elective – See Note	<input type="checkbox"/>

\*BUS 210 is recommended for student who wish to continue to the BBA in Human Resource Management s and Leadership.

### CONTACT US

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Chair and Program Leader  
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### NOTES

\***ECON 102:** ECON 103 or ECON 104 may be substituted with permission of the Program Chair. This substitute is recommended for students who wish to advance to a School of Business BBA program.

### Elective

#### ONE of:

MARK 2XX Any 200-level MARK course

#### ONE of:

BUS 260, ECON 103 or 104,  
ECON 210, FIN 210, FIN 220, FIN  
230, ACCT 111 or 200 level ACCT  
elective

#### ONE of:

BUS 241, BUS 242, MARK 240

Students who plan to apply to the Bachelor of Business Administration, Marketing & Communications on completion of their diploma must select **MARK 220 and MARK 225** as two of their three electives.

### Eligibility for Co-op/ Internship Work Experience

To be eligible to participate in Internship or Co-op, students must successfully complete a minimum of 8 first year courses, obtain a minimum GPA of 3.0, and complete COOP WEP, prior to the first work term (Internship) and all subsequent work terms (Co-op).

#### Co-op Option

BUS 101 Co-operative Work Experience 1

BUS 201 Co-operative Work Experience 2

#### Internship Option

BUS 102 Internship Work Experience 1

### Co-op/Internship Completion Requirements

In order to receive a **Diploma in Business Administration, Co-operative Education Designation**, two (2) Co-op work terms must be completed satisfactorily.

In order to receive a **Diploma in Business Administration, Internship Designation**, one (1) work term must be completed satisfactorily.